



Chapter Supply – Request Form

revised 11/07

Fax to: (866)980-5550

Email to: supplies@bniwestvirginia.com

<u>Recommended Level of Inventory</u>	<u>Item Description</u>	<u>Amount Needed</u>
25	Applications	_____
25	Renewal applications	_____
50	Credit card authorization slips	_____
25	Visitor information sheets	_____
32	Sticky name badges (for visitors)	_____
4	New member packets	_____
1.5	Referral slip bundles (200)	_____
½ box	Show me the money cards	_____
12	Notable Networker certificates	_____
10	Supplemental forms, treasurer's	_____
20	Member policy brochures	_____
*****		*****
<i>The following items will be emailed to you. You can print these out as needed.</i>		
25	Visitor sign in sheets	_____
12	Bio sheets	_____

Please fill out completely:

Chapter Name: _____

Today's Date: _____

Need by: _____

Your Name: _____

Your Business: _____

Address 1: _____

Address 2: _____

City, State, Zip: _____

Email Address: _____

Please allow two weeks to receive the supplies.